



Position Description

Position Identification			
Position Title:	Occupational Therapist		
Direct Reports	0	Indirect Reports:	0
HRIS Position Number:	1140	Effective Date:	September 2024
Location:	Bell St, Coburg		
Scope of Practice:	Not Applicable		
Delegation of Authority:	Refer to Delegation of Authority Policy		
Agreement/Classification <small>*For HR use only</small>	Allied Health Professionals (Victorian Community Health Centres) (Multi-Employer) Enterprise Agreement 2022-2026 <ul style="list-style-type: none"> Occupational Therapy, Grade 2 		
Organisational Context			
Divisional:	Family and Community		
Program:	Children and Family	Unit: Child Health	
Organisational Chart	<pre> graph TD GM[General Manager Family and Community] --> M[Manager Children and Family] M --> TL[Team Leader, ChildHealth] TL --> SP[Speech Pathologist] TL --> AU[Audiologist] TL --> PS[Psychologist] TL --> OT[Occupational Therapist] </pre>		
Position Summary			
<p>The Occupational Therapist position sits within the Child Health Team at Merri Health, alongside speech pathology, psychology and audiology services. The Occupational Therapist is responsible for providing services to children from birth to school age who require support with self-help skills, learning and playing, motor skills, social skills and sensory development.</p> <p>The Occupational Therapist provides services within a family centred framework. The Child Health Team offers individual, group, education and consultative service delivery models.</p>			
Position Accountabilities			
Responsibilities	<ul style="list-style-type: none"> Provide high quality, evidence based occupational therapy services and health education in line with accepted professional standards. Assessment and management of paediatric occupational therapy clients using individual, group, education and consultative models. Provide services in a manner that respects the confidentiality of the client and family. 		



Position Description

	<ul style="list-style-type: none">• In collaboration, develop, implement and evaluate therapy programs appropriate to the work of the Child Health Team.• Refer, liaise and consult with others involved in the individual child and family's healthcare provision, including local agencies.• Provide health education and promotion activities, in line with the Child Health Team's strategic plan.• Attendance at monthly Child Health Team and other organisation meetings as required.• Participation in peer review/support to ensure services respond to client need and remain current in best practice principles.• Participation in relevant networks and community forums and maintain links with key external agencies.• Ensure the program and service delivery reflects the cultural and social diversity of the local community.• Provide clinical supervision of occupational therapy students.• In collaboration with other team members, complete and report on quality assurance projects in line with the team's strategic plan. <p>Other Duties</p> <ul style="list-style-type: none">• Maintain and enhance professional knowledge and technical skills by keeping up to date with new developments and relevant trends.• Undertake any reasonable additional tasks as directed by Merri Health.• Ensure compliance with all relevant legislation, funding guidelines, service standards and contractual obligations.• Practice complies with professional registration, national code for health care workers and delegated scope of practice.
<p>Safety and Risk</p>	<p>Occupational Health & Safety (OHS)</p> <ul style="list-style-type: none">• All employees have a duty to take reasonable care for the health and safety of themselves and others affected by their actions at work, and to comply with Merri Health's OHS Frameworks. <p>Physical Inherent requirements (PIR)</p> <ul style="list-style-type: none">• Involves sedentary tasks requiring a low level of physical activity and alternation between seated and standing positions• Incorporates computer based activities, where employees are required to maintain a slight to moderate degree of cervical flexion for periods of several minutes at a time, occasionally sitting for periods in excess of 20 minutes• Sound upper limb joints, with the ability to withstand repetitive upper limb activity• May be required to occasionally lift and carry items weighing up to 10kgs <p>Quality & Risk</p> <ul style="list-style-type: none">• Be proactive in risk identification, notification and management.• Comply with Merri Health's policies and procedures• Participate in quality improvement activities and engage clients in these activities when relevant. <p><i>Merri Health is an equal opportunity employer and committed to ensuring a safe environment for children and young people. We encourage individuals of diverse backgrounds including but not limited to those from the Aboriginal and</i></p>



Position Description

	<i>Torres Strait Islander, Culturally and Linguistically Diverse and the GLBTIQ community to join our workforce.</i>
Capabilities	All employees are expected to align their behaviours and utilise capabilities (or 'soft skills') in line with our organisational values and the level of responsibility of the position. The capabilities for this position can be found within Merri Health's Capability Matrix.
Key Selection Criteria	
Essential	<ul style="list-style-type: none"> • A graduate or post-graduate degree in occupational therapy, with appropriate registration with AHPRA • A minimum of 3 years experience providing occupational therapy services to children in a community setting. • Ability to independently manage an occupational therapy caseload • Experience developing, running and evaluating group and individual therapy programs. • Strong clinical problem solving skills and experience developing shared goals in partnership with families • A demonstrated understanding of multi-disciplinary team work and implementation of evidence-based programs that support positive outcomes in early years • Strong communication and interpersonal skills, including computer literacy •
Desirable	<ul style="list-style-type: none"> • Experience in working in culturally and linguistically diverse communities • Experience in supervising occupational therapy students
Checks, Licences and Registration	<ul style="list-style-type: none"> • National Police check (NPC) • Working with Children's Check (WWCC) • A current full or probationary Driver's Licence • Registration with AHPRA • Immunisation Category A • Right to work in Australia